Every teacher should take specific, concrete steps to flourish in the classroom; in this workshop, Tara Gray and Jean Conway present their own 12 steps, which include:

**YOUR CONTENT**
- Step 1. Answer the key questions of course design.
- Step 2. Teach to one learning objective every day.
- Step 3. Limit lectures to 15 minutes.
- Step 4. Let your readings share the lectern.

**YOUR STUDENTS**
- Step 5. Evaluate students’ time on task.
- Step 6. Hold students accountable daily.
- Step 7. Learn to love them.

**YOU**
- Step 8. Take responsibility for your class.
- Step 9. Write your ideas for improving class each day.
- Step 9. Make effective use of mid-term evals.
- Step 10. Become a student of teaching.
- Step 12. Write your own steps for success.

As you hear the presentation, decide what specific, concrete steps you should take in the classroom to be all that you can be. Draft the steps you personally want to take, share them with others and hear the steps they have written. Finally, go forth and flourish: Be All You Can Be–Teach!

_Tara Gray_ serves as director of the Teaching Academy at New Mexico State University. Previously, she taught criminal justice and economics for ten years each. She has published three books and won seven awards for teaching and service. Tara has given faculty development workshops, including *Publish & Flourish* and *Be All You Can Be–Teach!* to 5,000 faculty in more than 30 of the United States, and in Guatemala, Mexico, Thailand, Saudi Arabia and the United Arab Emirates.

_Jean Conway_ serves as associate director of the Teaching Academy. She has taught in the classroom and online as well as developing and presenting workshops at NMSU and at regional, national and international conferences.